

Phil Norrey  
Chief Executive

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To: The Chair and Members of the  
Torridge Locality (County)  
Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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(See below)

Your ref :  
Our ref :

Date : 19 April 2018  
Please ask for : Gerry Rufolo. 01392 382299

Email: gerry.rufolo@devon.gov.uk

## **TORRIDGE LOCALITY (COUNTY) COMMITTEE**

Friday, 27th April, 2018

A meeting of the Torridge Locality (County) Committee is to be held on the above date at **1.30 pm at Caddsdwn Business Support Centre, Caddsdwn Industrial Park, Clovelly Rd, Bideford EX39 3DX** to consider the following matters.

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Chief Executive

## **A G E N D A**

### **PART ONE - OPEN COMMITTEE**

- 1 Apologies for absence
- 2 Minutes (Pages 1 - 4)  
Minutes of the meeting held on 10 October 2017, attached
- 3 Items Requiring Urgent Attention  
Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency
- 4 Terms of Reference for County (Locality) Committees and Appointments  
(a) Terms of Refence for County (Locality) Committees
  - To receive briefings from and discuss with the relevant Locality Development Officer (who will act as Lead Officer to the Committee) and with other officers as necessary specific service and community issues and projects within the district and to make recommendations to the Cabinet on appropriate action
  - To improve information and communication with the public about its access to County Council services in the area and to monitor its performance in the delivery of these services.

- To develop and ensure effective partnership working with the City, District or Borough Council (as the case may be) and other partners in the discharge of local functions.
- To undertake any additional responsibilities and allocate budgets which may be delegated by the Cabinet from time to time.
- To consider, if required, any grant or award proposed by individual members from locality budget funds allocated by the Cabinet in line with the Locality Budget Operating Principles set out at Section Four hereunder.
- To express a vision for the areas reflecting cohesion principles and community views, demonstrate understanding of the make-up of the community and champion the participation of under-represented groups and promote integration of different groups.
- To administer those educational trusts in the Committee's area for which the County Council is Trustee.

(b) Appointments to County (Locality) meetings)

All committees (including any Statutory Committee) will be appointed by the Council. The Council will decide on the size of each committee and how many voting or non-voting members it will have.

The District Council will appoint who it chooses as their representatives and also that the DALC member attends in an observing role. There is no opportunity for others to speak at the meeting unless in line with public participation rules.

5 The Role of the Local Enterprise Partnership (LEP) and Economic Development Opportunities in Torridge

The Head of Economy, Enterprise and Skills; and Mr Chris Garcia, LEP Chief Executive to report.

6 Local Member Updates

An opportunity for Members to update the Committee on community initiatives and responses to service changes in their own division.

7 Council/Cabinet Forward Plan and Scrutiny Work Programme

The Council/Cabinet Forward Plan and the Scrutiny Work Programme are available for inspection by using the links below, in the event that the Committee may wish to provide evidence to specific Task Groups or otherwise comment upon specific areas of activity to the appropriate Scrutiny Committee or the Cabinet.

<http://democracy.devon.gov.uk/mgPlansHome.aspx?bcr=1>

8 Dates of Future Meetings

19 June 2018, 16 October 2018 and 26 February 2019

Please use link below for County Council Calendar of Meetings:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

Nil

*Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).*

*Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

#### **Membership**

##### County Councillors

Councillors Saywell (Chair), Eastman, Hellyer, Inch and Parsons

##### District Council / DAPC

Councillors J Whittaker and D Hurley

##### DAPC

Councillor A Hewitt

#### **Declaration of Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

#### **Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299.

Agenda and minutes of the Committee are published on the Council's Website

#### **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

#### **Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

#### **Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber

**If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: [centre@devon.gov.uk](mailto:centre@devon.gov.uk) or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.**



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